

MONTHLY REPORT OF TRAINING																				MONTH OF		JANUARY 1955					Page				
FULL-TIME OTR COURSES	DATES	TOTAL	DD/P												OTR	COMMO	PERS	DD/A					DD/I					IAB			
			ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WH	TSS				AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	OIC	ONE		OO	ORR	OSI
BASIC COURSES																															
BASIC ORIENTATION COURSE (DDI) 14 (1 3RD WK ONLY) (5 FROM OTHER GOV'T AGENCIES)	3-21 JANUARY 1955	46																													
OPERATIONS SUPPORT 13	3-28 JANUARY 1955	51	2	5	2		6	3	2	1	4	1	3		4		2	1	4		3	1	2	1	8	1		4	12	5	
INSTRUCTIONAL TECHNIQUES 14 (ALSO 1 FROM CABLE SEC.)	24-28 JANUARY 1955	5					1							2	1																8
CLERICAL INDUCTION		8																													
INTELLIGENCE COURSES																															
INTELLIGENCE PRINCIPLES & METHODS 4 (ALSO 2 FROM OTHER GOV'T AGENCIES)	24 JAN-18 FEB 1955	14													3										3				5	1	
WORLD COMMUNISM 4 (ALSO 1 FROM DDP)	10-28 JANUARY 1955	24		1	2		4	6	2	1			2		4										1						
OPERATIONS COURSES																															
**CLANDESTINE METHODS & TECHNIQUES 11 (ALSO 1 DDP, 1 IO)	29 NOV-17 DEC 1954 & 3-14 JANUARY 1955	78		6	2		7	11	5	3	5	6	5	2	18	3							3								
CLANDESTINE OPERATIONS 6	24 JAN-25 FEB 1955	41					5	11	4	2	4	5	2		4							3									
CLANDESTINE SERVICES REVIEW 2 (ALSO 1 FROM MGT)	17 JAN-4 FEB 1955	21		1			11	2	2	1		2	2		1																
COUNTERESPIONAGE 8	24 JAN-4 FEB 1955	23					6	4	2	1		2	4		4																
	3-14 JANUARY 1955	12					3	3	1	1		1	2																		
	10-28 JANUARY 1955	7					2	2	1	1		1																			
	17-21 JANUARY 1955	14					2	1	1		3			1	1														1		
	24 JAN-18 FEB 1955	7					2	2																							
	24 JAN-4 FEB 1955	3						3																							
	5-14 JANUARY 1955	1																													
	10-14 JANUARY 1955	1							1																						
PROJECT TRAINING																															
		18					1		5	5	2	1	1																		
		8					1		1	3	1	1																			
SPECIAL PROJECTS *																															
		11							1	2		5	3																		
TOTALS: FULL-TIME OTR		393	2	14	12		50	50	27	21	23	27	17	5	53	3	2	1	4		7	2	9	12	1			5	17	6	8
* NON-CIA																															

\* NON-CIA

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MONTHLY REPORT OF TRAINING																				MONTH OF		JANUARY 1955				Page 2						
PART-TIME OTR COURSES	DATES	TOTAL	DD/P												OTR	COMMO	PERS	DD/A					DD/I					IAB				
			ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WH	TSS				AUDIT	COMP	GC	LOG	MED	SEC	OC	OCI	OIC	ONE		OO	ORR	OSI	
BASIC COURSES																																
BASIC SUPERVISION 4 (ALSO 1 FROM MGT)	17-28 JANUARY 1955	17		4												3										3	1			2	2	1
BASIC MANAGEMENT 11 (ALSO 1 FROM DDP)	3-14 JANUARY 1955	8		2							2															1					2	
CLERICAL INDUCTION TRAINING		89																													89	
CLERICAL ORIENTATION COURSES 132-135		49																													49	
CLERICAL REFRESHER 45 (ALSO 1 FROM DDA, 2 FROM DDI & 1 FROM DCI)	10-28 JANUARY 1955	62		1	2		4	1	4	1	1	1	2	1	1	3	8		2		5		8	3				3	5	2		
REFRESHER TRAINING IN ORAL PRESENTATION	21 JAN-11 MARCH 1955	13													13																	
INTELLIGENCE COURSES																																
INTELLIGENCE BRIEFING 3	10 JAN-16 FEB 1955	13																								2	8		1		2	
READING IMPROVEMENT COURSE 21 (ALSO 1 FROM DCI)	3 JAN-18 FEB 1955	12		1			1	2			1					3				1		1								1		
ADVANCED READING IMPROVEMENT COURSE 5	10 JAN-4 FEB 1955	3			1			1																						1		
CIA LANGUAGE LAB.																																
**WRITTEN & SPOKEN ALBANIAN	6 DEC 54-INDEF	1									1																					
**ELEMENTARY CZECH (PHASE I)	11 OCT 54-JAN 55	7									1			1	1										1				2	1		
**ELEMENTARY SPOKEN FRENCH (PHASE I)	30 SEPT 54-JAN 55	3									1	1																1	3			
**ELEMENTARY FRENCH READING	21 SEPT 54-JAN 55	7																							2							
**GERMAN - TUTORIAL	3 NOV 54-INDEF	1					1																									
**ELEMENTARY GERMAN READING (GROUP A)	20 SEPT 54-JAN 55	7		1																					2				4			
**ELEMENTARY GERMAN READING (GROUP B)	20 SEPT 54-JAN 55	7									1														2	1			1			
**ELEMENTARY SPOKEN GERMAN (PHASE I)	20 SEPT 54-JAN 55	8		1			7																									
**ELEMENTARY SPOKEN GERMAN (PHASE II)	20 SEPT 54-JAN 55	7					6														1									1		
**INTERMEDIATE GERMAN	20 SEPT 54-JAN 55	2					1																									
**ELEMENTARY WRITTEN & CONVERSATIONAL JAPANESE (PHASE I)	16 AUG 54-INDEF	1													1																	
**ELEMENTARY JAPANESE (PHASE I) (GROUP A)	31 AUG 54-INDEF	1																			1											
**ELEMENTARY JAPANESE (PHASE I) (GROUP B)	21 SEPT 54-INDEF	3						1																	1	1						
**ELEMENTARY JAPANESE (PHASE I) (GROUP C)	5 OCT 54-INDEF	2																							2							
**ELEMENTARY PERSIAN	18 OCT 54-JAN 55	1							1																							
**POLISH	28 SEPT 54-JAN 55	5					2																		1				2			
**ELEMENTARY POLISH READING	27 SEPT 54-JAN 55	5																														
**ELEMENTARY PORTUGUESE	20 SEPT 54-JAN 55	4										1		3																		
**ELEMENTARY RUSSIAN (PHASE I)	11 OCT 54-JAN 55	9		1			1				1			3											2				1	1		
**ELEMENTARY RUSSIAN (PHASE II)	11 OCT 54-JAN 55	5												1											1				1			
TOTALS: PART-TIME OTR																																
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MONTHLY REPORT OF TRAINING																				MONTH OF		JANUARY 1955										Page 2A	
PART-TIME OTR COURSES	DATES	TOTAL	DD/P												OTR	COMMO	PERS	DD/A						DD/I						IAB			
			ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WH	TSS				AUDIT	COMP	GC	LOG	MED	SEC	OC	OCI	OIC	ONE	OD	ORR		OSI		
CIA LANGUAGE LAB. (CONTINUED FROM PAGE 2)																																	
**ELEMENTARY RUSSIAN READING (PHASE I) (GROUP A)	11 OCT 54-JAN 55	14										5			7												1			1			
**ELEMENTARY RUSSIAN READING (PHASE I) (GROUP B)	11 OCT 54-JAN 55	4																									2			1	1		
**ELEMENTARY RUSSIAN READING (GROUP C)	11 OCT 54-JAN 55	10										2																		8			
**ELEMENTARY RUSSIAN READING (OC GROUP)	11 OCT 54-JAN 55	11																							11								
**ELEMENTARY RUSSIAN READING (PHASE I)	11 OCT 54-JAN 55	11										3													3					4	1		
**INTERMEDIATE RUSSIAN (PHASE I)	11 OCT 54-JAN 55	5					1					1			1															2			
**ADVANCED RUSSIAN READING	11 OCT 54-JAN 55	4																												1			
**SCIENTIFIC RUSSIAN READING	11 OCT 54-JAN 55	5																												1			
**RUSSIAN ECONOMIC READING	11 OCT 54-JAN 55	5										1			3															1			
**ELEMENTARY SPOKEN SPANISH (PHASE I)	20 SEPT 54-JAN 55	5										1																					
**ELEMENTARY SPANISH READING	20 SEPT 54-JAN 55	4																												1			
**FRENCH LANGUAGE SEMINAR	2 DEC 54-INDEF	2									1			1																			
**RUSSIAN LANGUAGE SEMINAR	2 DEC 54-INDEF	1																															
**RUSSIAN LANGUAGE SEMINAR	8 DEC 54-9 APRIL 55	1													1																		
**INTERMEDIATE RUSSIAN LANGUAGE SEMINAR	4 NOV 54-INDEF	8												6													1			1			
TOTALS: PART-TIME OTR		445	11	3		34	5	5	9	9	27	13	4	15	17	8		2		6		11	37	15			10	40	19	138			
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MONTHLY REPORT OF TRAINING																				MONTH OF JANUARY 1955		Page 3							
FULL-TIME EXTERNAL TRAINING	DATES	TOTAL	DD/P													OTR	COMMO	PERS	DD/A					DD/I					IAB
			ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WH	TSS	AUDIT				COMP	GC	LOG	MED	SEC	OCD	OCI	OIC	ONE	OG	
<b>DEFENSE SCHOOLS</b>																													
SPECIAL FORCES STAFF SCHOOL FORT BRAGG, N. C.	4 JAN-26 MARCH 1955	1																											
AIR WEAPONS ORIENTATION COURSE	17-21 JAN 1955	1																											
**AIR WAR COLLEGE	16 AUG 54-JUNE 55	1																											
**ARMY WAR COLLEGE	20 AUG 54-JUNE 55	2																											
**INDUSTRIAL COLLEGE OF THE ARMED FORCES	19 AUG 54-JUNE 55	1																											
**NATIONAL WAR COLLEGE	26 AUG 54-JUNE 55	3																											
**NAVAL WAR COLLEGE	20 AUG 54-JUNE 55	1																											
<b>OFFICERS CANDIDATE SCHOOLS</b>																													
**ARMY		22																											
**AIR FORCE		6																											
<b>LANGUAGE AND AREA</b>																													
**PROGRAM A-NEAR EAST	16 MARCH 53-JUNE 55	2																											
**PROGRAM C-RUSSIAN	2 AUG 53-30 JUNE 55	5																											
**PROGRAM G-JAPAN	1 AUG 54-JUNE 56	5																											
**ARMY LANGUAGE SCHOOL	16 JUNE 53-JUNE 55	5																											
**NAVY LANGUAGE SCHOOL	1 JUNE 54-JUNE 56	4																											
	3 JUNE 54-APRIL 55	4																											
	25 OCT 54-17 SEPT 55	2																											
	28 OCT 54-SEPT 55	2																											
	5 APRIL 54-JAN 55	1																											
	7 JULY 54-MARCH 55	5																											
	5 OCT 54-JUNE 55	9																											
**FSI LANGUAGE	3 JAN-SEPT 55	2																											
MISCELLANEOUS LANGUAGE & AREA	3 JAN 55-MARCH 56	11																											
**MISCELLANEOUS COURSES		9																											
TOTALS: FULL-TIME EXTERNAL		87	1	1		2	14	2			5			30	1	1				1	1	2	5		1	2	15	3	

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PART-TIME EXTERNAL TRAINING	DATES	TOTAL	DD/P												OTR	COMMO	PERS	DD/A						DD/I							IAB	
			ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WH	TSS				AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	OIC	ONE	OO	ORR	OSI		
<u>LANGUAGE AND AREA</u>																																
MISCELLANEOUS AREA & LANGUAGE (ALSO 1 FROM IO)			14					1		2					3		1									2	1			1	2	
**PSI LANGUAGE			16				5		3	5					2																	
**MISCELLANEOUS AREA & LANGUAGE			34		2				2		1	3														7	3		4	10	2	
<u>CLERICAL</u>																																
IBM - ENDICOTT, NEW YORK			4																													
IBM - WASHINGTON, D. C.			11																							4						
<u>MISCELLANEOUS EXTERNAL COURSES</u>																																
**ECONOMIC			23																													
**TECHNICAL			53												7		41												1	22		
**OTHER (ALSO 3 FROM MGT)			57											3	1	2	2				2	2	6	1	1	11	1		5	14	3	
TOTALS: PART-TIME EXTERNAL			212		2			5	3	3	8	4			15	2	44	2			17	2	6	1	1	21	5		13	47	7	
GRAND TOTALS: (Excluding orientation and self-study)			1137	2	28	16		91	72	37	38	36	59	30	24	100	65	13	1	23	2	19	5	22	72	26		1	30	119	35	146
JANUARY ENTRANTS																																
FULL-TIME OTR COURSES			299																													
PART-TIME OTR COURSES			246																													
FULL-TIME EXTERNAL COURSES			18																													
PART-TIME EXTERNAL COURSES			10																													
TOTAL			573																													
<u>ORIENTATION AND SELF-STUDY</u>																																
DEFENSE SCHOOL LECTURES																																
INDUSTRIAL COLLEGE OF THE ARMED FORCES			78																										3	36	9	
INDOCTRINATION			110																													
LANGUAGE SELF-STUDY (ALSO 3 FROM DDP & 1 FROM DDI)			130		7			15	17	13	4	9	9	6	4	9	5			4				3	2	3		1	2	10	3	
TOTALS: ORIENTATION AND SELF-STUDY			318		7			15	17	13	4	9	9	6	4	9	17			4			18		3	2	3		1	5	46	12
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SECRET

## ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

TELEPHONE

NO.

DATE

14 Feb 55

TO

ROOM  
NO.

DATE

REC'D

FWD'D

OFFICER'S  
INITIALS

TELEPHONE

COMMENTS

1. DDA

226  
Admin.

FEB 1955

JLL

738

File

